

(ii) For any organ or tissue assigned an internal dose during the year, the sum of the deep dose equivalent from external exposures and the committed dose equivalent to that organ or tissue; and

(iii) Cumulative total effective dose equivalent received from external and internal sources while employed at the site or facility, since January 1, 1989.

(6) Include the dose equivalent to the embryo/fetus of a declared pregnant worker.

(d) Documentation of all occupational exposure received during the current year shall be obtained when demonstrating compliance with § 835.202(a). In the absence of formal records of previous occupational exposure during the year, a written estimate signed by the individual may be accepted.

(e) Efforts shall be made to obtain records of prior years occupational internal and external exposure.

(f) The records specified in this section that are identified with a specific individual shall be readily available to that individual.

(g) Data necessary to allow future verification or reassessment of the recorded doses shall be recorded.

(h) All records required by this section shall be transferred to the DOE upon cessation of activities at the site that could cause exposure to individuals.

#### **§ 835.703 Monitoring and workplace records.**

The following information shall be documented and maintained:

(a) Results of surveys for radiation and radioactive material in the workplace as required by §§ 835.401, 835.403, and 835.404;

(b) Results of surveys, measurements, and calculations used to determine individual occupational exposure from external and internal sources;

(c) Results of surveys for the release of material and equipment as required by § 835.1101(d); and

(d) Results of maintenance and calibration performed on:

(1) Instruments used for area monitoring and contamination control as required by § 835.401; and

(2) Devices used for individual monitoring as required by §§ 835.401 and 835.402.

#### **§ 835.704 Administrative records.**

(a) Training records shall be maintained, as necessary, to demonstrate compliance with §§ 835.901, 835.902, and 835.903.

(b) Actions taken to maintain occupational exposures as low as reasonably achievable, including the actions required for this purpose by § 835.101, as well as facility design and control actions required by §§ 835.1001, 835.1002, and 835.1003, shall be documented.

(c) Records shall be maintained to document the results of internal audits and other reviews of program content and implementation.

(d) Written declarations of pregnancy shall be maintained.

(e) Changes in equipment, techniques, and procedures used for monitoring in the workplace shall be documented.

### **Subpart I—Reports to Individuals**

#### **§ 835.801 Reports to Individuals.**

(a) Radiation exposure data for individuals monitored in accordance with § 835.402 shall be reported as specified in this section. The information shall include the data required under § 835.702(c). Each notification and report shall be in writing and include: the DOE site or facility name, the name of the individual, and the individual's social security number or employee number.

(b) Upon the request from an individual terminating employment, records of exposure shall be provided to that individual as soon as the data are available, but not later than 90 days after termination. A written estimate of the radiation dose received by that employee based on available information shall be provided at the time of termination, if requested.

(c) Each DOE- or DOE-contractor-operated site or facility shall, on an annual basis, provide a radiation dose report to each individual monitored during the year at that site or facility in accordance with § 835.402.

(d) Detailed information concerning any individual's exposure shall be made